

Photo of
Applicant



Tsuen Wan Government Secondary School
Application Form for Secondary 1 (S1) Discretionary Places
(Admission in September 2023)

(Official Use Only)

Application No.:

007

(1) Personal Particulars of Applicant and Guardian

Applicant's (Student's) Information					
Name in English: Sheung Chun Po				Name in Chinese: (if applicable) 常進步	
HKID No.: (Y) 1 2 3 4 (English letter and first four digits)		Sex: M / F (Please delete the inappropriate)		Age: 11	SSPA Student Reference No.: A1234567
Date of Birth: 23 / 09 / 2011 (DD/MM/YYYY)				Place of Birth: HONG KONG	
Primary School Attending: ABC Primary School					
Father's Information	Name (in Chinese or English): SHEUNG Foon-hei		Occupation: Engineer	Tel: 3456 7890	# Order of Contact: 1
Mother's Information	Name (in Chinese or English): LEE Hoi-long		Occupation: Housewife	Tel: 9876 5432	# Order of Contact: 2
Guardian's Information (if Guardian is not the parent of the applicant)	Name (in Chinese or English):	Relationship with Applicant:	Occupation:	Tel:	# Order of Contact:
Mailing Address: Flat D, 10/F., On Fu Building, Lo Tak Wai, Tsuen Wan, N.T.					
Correspondence Email: sheungfh@gmail.com					

Successful applicants will be notified by phone and post on 31 March 2023, please fill in the number in order of contact (1, 2 or 3). If we fail to contact the first parent/guardian on the list, we will contact the second and/or the third person.

(2) Connection with School

Name and Year of Admission/Graduation of Applicant's Parent/Sibling			
Name	Relationship with Applicant	Year of Admission	Class Attending / Year of Graduation
Sheung Yan-wai	Elder Brother	2019	S.4
Sheung Foon-hei	Father	1993	2000 (S.7)

(3) Conduct in P5 and P6 (Please indicate the sub-items, e.g. Punctuality and Politeness, if any)

P5 1 st Term	P5 2 nd Term	P6 1 st Term
B +	A	A -

(4) Extra-Curricular Activities, Services and Talents of Applicant

Please fill in **not** more than five items for each of the categories below. Copies of documentary proof, e.g. photocopies of certificates and photographs of trophies, if applicable, should be attached. Documentary proof not handed in with the application form should be submitted to the school on/before 31 January 2023.

(i) Leadership and services (e.g. prefect, class monitor/monitress, librarian, scout, girl guide, etc.)

	Post	Service Participated	Class Attended
1	Prefect	Helping to maintain school discipline	*P4 / P5 / P6
2	Monitor	Handling class affairs & maintaining class rules	*P4 / P5 / P6
3	Volunteer	Helper in Open Day Game Stalls	P4 / P5 / P6
4			*P4 / P5 / P6
5			*P4 / P5 / P6

(ii) Achievements in **inter-school competitions** (e.g. speech, debate, music, drama, sports, dancing, etc.)

	Event	Prize	Class Attended
1	English Solo Verse Speaking (HK Schools Speech Festival)	*1st / 2 nd / 3 rd	*P4 / P5 / P6
2	100M Race (N.T. Inter-school Athletics Meet)	*1 st / 2 nd / 3rd	*P4 / P5 / P6
3		*1 st / 2 nd / 3 rd	*P4 / P5 / P6
4		*1 st / 2 nd / 3 rd	*P4 / P5 / P6
5		*1 st / 2 nd / 3 rd	*P4 / P5 / P6

(iii) Apart from those listed in tables (i) and (ii), please list the talents (both academic and non-academic) of the applicant, if any.

	Performance / Talent	Regional Qualification / Achievement
1	Violin	Grade 8
2	Judo	Level 3
3		
4		
5		

* Please circle as appropriate

- (5) The applicant **need not** submit any recommendation letter from the primary school.
- (6) Each Primary 6 student (including the non-participating students) is allowed to apply to **not more than two** participating secondary schools listed in the *Handbook for Application for Secondary 1 Discretionary Place*; otherwise, his/her chance of acquiring a discretionary place will be forfeited. **This Application Form cannot be retrieved or cancelled once submitted.**
- (7) The personal data provided by means of this form will be used for processing the application for a S1 discretionary place. They may be disclosed to the Education Bureau, if necessary. The provision of personal data by means of this form is obligatory. If an applicant does not provide sufficient information, the school may not be able to process the application. The applicant has the right to request access or correction of his/her personal data in light of the Personal Data (Privacy) Ordinance. Should there be any enquiries, please contact:

Ms Josephine CHOW
Tsuen Wan Government Secondary School
70 Hoi Pa Street, Tsuen Wan, N.T.
Tel No.: 2490 3307

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Tsuen Wan Government Secondary School

Application Information for Secondary 1 (S1) Discretionary Places (DP) (Admission in September 2023)

1. Number of S1 Discretionary Places: 43 (30% of the school S1 places)
2. Distribution of Application Form:
 - (i) Date: 10 December 2022 to 17 January 2023
 - (ii) Time: Monday to Friday: 9:00 am to 5:00 pm
Saturday: 9:00 am to 11:00 am
 - (iii) Application forms can be downloaded from the school website (<http://www.twgss.edu.hk>) or obtained at the School Reception Counter starting from 9:00 am, 10 December 2022.

3. Submission of Application Form:

	In Person	By Post	SSPA e-Platform
Date:	3 January 2023 to 17 January 2023 (The postmark date should not be later than the prescribed deadline.)		
Venue / Address:	School General Office	Tsuen Wan Government Secondary School, 70 Hoi Pa Street, Tsuen Wan (Please mark ' Application for S1 Admission ' on the envelope.)	--
Time:	Monday to Friday: 9:00 am to 5:00 pm Saturday: 9:00 am to 11:00 am	--	--
Documents Required:	(i) Application Form for S1 Discretionary Place (2021/2023) issued by the Education Bureau. Based on the preferences, parents should fill in the name of the secondary school to apply to (i.e. Tsuen Wan Government Secondary School) in the space provided in all four parts of the Application Form; detach the part containing the Order of School Preference for retention and record; and submit the EDB's Copy, School's Copy and Parent's Copy that bear the same Application Number (with all three parts intact) to the school. (For in person and postal applications only) (ii) The TWGSS Application Form for S1 Discretionary Place. (iii) A copy of the applicant's identity document. (iv) A copy of Primary Six Student Record Form. (v) Copies of certificates and awards listed in Section (4) of the TWGSS Application Form (Please arrange them in order). (vi) Copies of report cards of P5 to 1 st Term in P6. (vii) Copies of documentary proof, if applicable, showing that the applicant's parent has attended /sibling is attending the school, e.g. copies of Leaving Certificate or report card.		

	<p>(viii) A self-addressed envelope (only for postal application).</p> <p>(ix) For parents who have registered as SSPA e-Platform users and bound their account with "iAM Smart+", they may submit DP applications and the documents required (Items (ii) to (vii) listed above) via the SSPA e-Platform.</p>
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Remarks:	<p>(i) The applicant <u>need not</u> submit any recommendation letters from the primary school.</p> <p>(ii) Parents choose to submit application by post please reserve the necessary time for mailing and consider sending the application by registered mail to minimize the risk of unsuccessful delivery. If there is a genuine need, parents may contact Ms Josephine CHOW (Tel.: 2490 3307) 5 working days after the posting to inform us of the application. <u>However, the school shall not be liable for any loss of personal data due to postal problems.</u></p> <p>(iii) For postal application, we will, on or before 20 January 2023 (Friday), post back the Parent's Copy bearing the school chop and an application number given by the school to parents for retention and record.</p>
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4. Admission Criteria:

Criteria	Weighting
1. Interview Performance	40%
2. Ranking on the EDB "Rank Order List"	40%
3. Extra-curricular Activities, Services, Talents	15%
4. Connection with School	5%
Total	100%

Criteria	Weighting (If the interview is cancelled due to the COVID-19 epidemic)
1. Video Clip	20%
2. Ranking on the EDB "Rank Order List"	60%
3. Extra-curricular Activities, Services, Talents	15%
4. Connection with School	5%
Total	100%

5. Interview:

- (i) According to the ranking on the EDB "Rank Order List", at most 180 applicants with conduct grade B+ or above will be shortlisted for an interview.
- (ii) Details of interview arrangements will be posted on the school website (<http://www.twgss.edu.hk>) and the noticeboard at the school front entrance at 9:00 am on **3 March 2023 (Friday)** (**Applicant's Name, Application Number* and the first 5 letters or numbers of the SSPA Student Reference Number will be shown**). If you have a genuine need to change your interview time, please call Ms Josephine CHOW at 2490 3307 on or before 8 March 2023 (Wednesday). We reserve the right in our sole discretion to decline the request.
- (iii) Interview notification email: **10 March 2023 (Friday)**
Date of Interview: **18 March 2023 (Saturday)**

- (iv) Format of Interview: Individual interviews in both Cantonese and English, in order to assess the candidate's aptitude, interest and potential.
- (v) Latecomers will **not** be entertained. **NO make-up interviews will be arranged** for latecomers or absentees.

※ *An application number will be given on the bottom right-hand corner of the Parent's Copy of the Application Form for S1 Discretionary Place.*

6. Announcement of Results:
Successful applicants will be notified by **phone** and by **post** on **31 March 2023 (Friday)**.
7. In accordance with the Secondary School Places Allocation (SSPA) 2021/2023 Applications for Secondary 1 (S1) *Discretionary Places (DP)*, each student may apply to **not more than two** participating secondary schools listed in the *Handbook for Application for S1 Discretionary Place* issued by the Education Bureau (EDB). Otherwise, his/her chance of acquiring a discretionary place will be forfeited. **The Application Form cannot be retrieved or cancelled once submitted.**